

**Dream House for Medically Fragile Children, Inc.**  
**EMPLOYMENT APPLICATION**



The Dream House for Medically Fragile Children, Inc. is an Equal Opportunity Employer. The Dream House does not discriminate in hiring or employment upon any basis prohibited by law, including gender, race, color, creed, religion, age, sex, national origin, ancestry, sexual orientation, medical condition, marital status, military status, or disability. None of the questions or information sought in this application is intended to discriminate based upon any status protected by law.

Please Print Clearly

**ANSWER ALL QUESTIONS COMPLETELY**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Social Security #: \_\_\_\_\_

**GENERAL EMPLOYMENT INFORMATION**

Position Applied For: \_\_\_\_\_ Desired Starting Wage: \_\_\_\_\_

Available to work: (Please check all applicable)  Full Time  Part Time (If Part Time, total hours preferred: \_\_\_\_\_)  Temporary

Available for: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Day Shifts							
Night Shifts							

Date available to begin work: \_\_\_\_\_

Have you applied to or worked for the Dream House before? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, when and where: \_\_\_\_\_

Are you able to work overtime, if required? Yes \_\_\_\_\_ No \_\_\_\_\_ How did you learn about this position? \_\_\_\_\_

Do you have any friends or relatives working for the company? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, state name(s) and relationship: \_\_\_\_\_

Can you, upon request, supply documentation proving that you are legally eligible to work in the U.S.? .....Yes \_\_\_\_\_ No \_\_\_\_\_

Are you 18 years of age or older? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, can you supply a work permit authorization? .....Yes \_\_\_\_\_ No \_\_\_\_\_

What languages do you speak other than English? \_\_\_\_\_ Are you fluent? .....Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of any type of misdemeanor or felony, including but not limited to violence, child abuse/neglect or misappropriation of another's property? .....Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

Conviction of a crime does not automatically disqualify you from employment

**EDUCATION AND ADDITIONAL SKILLS**

Education History								
School	Name and Location	Course of Study	Degree/Certificate Completed		Highest Grade Completed			
High School -			YES	NO	9	10	11	12
College -			YES	NO	1	2	3	4
Other -			YES	NO				
Other -			YES	NO				

Please list any applicable training, computer skills, or extra-curricular experience that you feel would enhance your success at this job:

**EMPLOYMENT HISTORY**

Please provide 2 employment references and 2 personal references. List your most recent job first. Attach additional sheets if needed. If you wish, please attach a list of additional references with all applicable relationship and contact information.

**EMPLOYEMENT REFERENCES**

Employer: \_\_\_\_\_ Employed From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title and Related Duties: \_\_\_\_\_  
Immediate Supervisor : \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_ May We Contact? Yes \_\_\_\_\_ No \_\_\_\_\_

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Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title and Related Duties: \_\_\_\_\_  
Immediate Supervisor : \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_ May We Contact? Yes \_\_\_\_\_ No \_\_\_\_\_

**PERSONAL REFERENCES**

Personal Reference(Name) : \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship/How do you know this person? \_\_\_\_\_  
How long have you know this person? \_\_\_\_\_ May We Contact? Yes \_\_\_\_\_ No \_\_\_\_\_

Personal Reference(Name) : \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship/How do you know this person? \_\_\_\_\_  
How long have you know this person? \_\_\_\_\_ May We Contact? Yes \_\_\_\_\_ No \_\_\_\_\_

**Please read the following statement carefully:**

I, the undersigned applicant, hereby certify that the answers given by me on this application are true and correct to the best of my knowledge, and that I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that misrepresentation or omission of facts will disqualify me from further consideration for employment, and if a misrepresentation or omission of facts on this application is discovered at any time after the commencement of employment (if I am hired), that misrepresentation or omission of fact may result in my dismissal. I further certify that I, the applicant, have personally completed this application.

I understand that by submission of this application for employment, I am authorizing the Dream House and any other related business entities to investigate all statements and claims contained within this application and subsequent oral interviews. I hereby release from damages the Dream House for using such information, and all current and former employers for releasing any and all employment information, whether subjective or objective.

I understand that employment with the Dream House is considered "at will" employment, with no guaranteed time of employment duration. I am aware that my employment may be terminated at any time, with or without cause and without previous notice. Correspondingly, I understand that I may quit at any time, with or without reason and without previous notice. No representation, promise, or inference by any employee other than the President of the Dream House, and only in a written agreement signed by the President and myself, may change the "at will" employment status of the employee.

I further understand and agree that as a condition of being employed by the Dream House, I will be required to conduct myself in accordance with the Dream House personnel practices and policies as set forth in the current Employee Handbook, a copy of which will be made available, upon request.

This employment application shall be active only for a period of sixty days from the date below. If you wish to be considered for employment after the expiration of this application, you will need to complete and submit a new application form.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_